

19th August 2022

Dear Parent/Carer,

We hope that everyone enjoyed their summer holidays and are as excited as we are to start back at Oakgrove IPSN for a new school year. We have included school restart information for pupils and parents and look forward to seeing you all very soon.

1) Key Dates

- New Nursery and Primary 1 pupils will have received individual induction times and school start dates in their starting school pack. These have been organised in small groups for a phased return. Start dates can be checked with the school office (Tel; 02871349644) from Monday 22nd August.
- Wednesday 24th and Thursday 25th August: Individual P1 Induction Meetings (refer to previous letter)
- All P2-7 pupils start school on Thursday 1st September 2022.
- Monday 26th September: School Closure Day for staff training

2) School Day

- The school day starts at 8.50am and finishes at 2.00pm for P1 & 2 pupils and 2.55pm for P2-7 pupils.
- Breakfast Club starts at 8.15am from Thursday 1st September onwards. Children can be dropped off from 8.15am and will be supervised by school staff in the Assembly Hall.

3) Transport

- School buses start from Thursday 1st September.
- Bus places are allocated via the online application form available on the EA website. Parents should receive notification directly from the EA confirming your child's place as primary school pupils do not receive bus passes.

4) After School Clubs

- Oakgrove IPSN offers supervision for Primary 1 and 2 pupils between 2.00-2.55pm for anyone who will be:
 - ✓ travelling home by school bus at 2.55pm
 - ✓ waiting for a sibling who finishes school at 2.55pm in the afternoon Nursery or P3-7
- Arts & Craft club daily from 2pm for P1 & 2 pupils
- Acorn Activity Club daily from 3.00-4.50pm.
 - Acorn Activity Club starts back on Monday 5th September
 - Registration for Acorn Activity Club is available on the Oakgrove IPSN App in the 'Forms' section.
 - Once registered, parents can complete a monthly booking form which will be available on the school website www.oakgroveschool.co.uk, click on Parents' Area/Acorn Activity Club.
 - Acorn Activity Club bookings will be processed on 1st and 2nd September, in preparation for starting on Monday 5th September.

5) Car Park Access

We have a limited number of car park spaces available in the lower car park, these are prioritised for use by disability drivers, parents of Nursery and Primary 1 pupils. The upper playground is open to

school buses and cars using the morning drop and roll system. No parking is permitted in the upper playground at morning or home time.

We have a number of car park spaces available daily in the upper 'Tenants' car park in Ebrington Square. These are available to Oakgrove IPSN parents at the morning drop-off time and hometime collection. **IMPORTANT: The maximum stay is 20mins.** To access these spaces, press the gate buzzer and state either 'Oakgrove drop off' or 'Oakgrove collection'.

Morning Drop Off Time:

- **Drop and Roll:** Parents can drop P2-7 children off from 8.15am each morning via the drop and roll system in the upper playground. Please note that there is no parking in the upper playground at the start of the school day.
- **Park and Stride:** Parents are encouraged to use alternative parking in Ebrington Square and Foyle Arena car parks, then walk your child (ren) into school.

Collection Time:

- Pupils can be collected from the P1/2 playground at 2pm (P1&2 pupils) or 2.55pm (P3-7 pupils).
- Lower car park spaces are prioritised for disability drivers and parents of Nursery or Primary 1 pupils.
- The upper playground will not have car park access at the end of day collection time- this is reserved for school buses only.
- We encourage parents to park at Ebrington Square or Foyle Arena and walk across the road to Oakgrove.

6) Break and Lunch time

- Please ensure your child has a healthy break with them each day.
- School meals will be served in the Assembly Hall Canteen. School dinners can be booked and paid for **every Monday** in advance of the week ahead, free school meals will have a dinner provided.
- Dinner money will be collected on **MONDAYS ONLY**.
- The full dinner menu for September will be available to view on the school website www.oakgroveschool.co.uk, click on Parents' Area/School Calendars & Dinner Menu
- If you think your child is entitled to free school meals or uniform clothing assistance, please contact the Education Authority on tel: 028 82 411411 or on the following link:
<https://www.eani.org.uk/financial-help/free-school-meals-uniform-grants>
- **Nut products are strictly forbidden due to children with life threatening allergies.**

7) Equipment Required

- Nursery pupils may bring a change of clothes in a small bag each day.
- P1-2 Pupils will not need a school bag or pencil case.
- All stationery for Nursery, P1 and P2 will be provided by the school.
- P3-7 pupils may bring a schoolbag and pencil case with any necessary resources and equipment to and from school daily (pencils, rubber, sharpener, colouring pencils, ruler, glue stick, water bottle)
- One box of tissues per child for classroom use
- Mid-day fruit snack

8) **School Uniform: ALL CLOTHING MUST BE NAMED AND CLEARLY LABELLED.**

Oakgrove school uniform can be bought from Select Kids at Spencer Road, Waterside

Pupils should wear full school uniform to school each day. Children may wear:

- ✓ Mint green polo shirt
- ✓ Green Oakgrove IPSN Sweatshirt
- ✓ Grey trousers, grey skirt or grey tracksuit bottoms
- ✓ Grey/white/black socks
- ✓ In the summer term, pupils may choose to wear a green checked summer dress or grey shorts

Extras:

Shoes: Black shoes or black trainers. Footwear should only be black in colour, no other colours allowed.

PE Kit: T-shirt, shorts/leggings, black slip-on slippers/trainers. To keep school uniform costs to a minimum, we do not have a specific PE kit, pupils can bring in their own clothing as a PE kit as long as it is suitable and appropriate for exercise and sport.

➤ **Pupils should bring their PE Kit in a bag to change into on their PE day.**

Outdoor: Coat with hood & wellies (clearly named)

9) **Mobile Phone/Photographic devices**

In compliance with our safeguarding policies, these items are strictly forbidden in school for use by children at all times.

The full Oakgrove IPSN school calendar is available in the Parents' Area of the website

www.oakgroveschool.co.uk.

Enjoy the last few days of your summer holidays. We're all here to help you settle into school again next week and hope that everyone enjoys a fantastic year together.

Yours sincerely,



Mrs A Donaghey
(Principal)